

CHAPTER V

CLOSING

5.1 Conclusion

The internship program that I have carried out has provided many benefits such as gaining experience, gaining knowledge about office administration in government agencies, and I have also had the opportunity to apply the theory that has been given during lectures. Internship is one of the subjects in the English Diploma III Program that must be taken by all Diploma III students as a graduation requirement and to obtain an Associate degree Degree applied for by the Faculty of Letters, Darma Persada University, especially in Diploma III Program in English.

Internship programs are very important for students, especially for final year students, because they can directly provide students with experience, an overview of the world of work, and can also build a network of relationships. In addition, it can help students to have a broader mindset about the diversity of characters, because when I working in a corporate agency I must be able to understand the diversity of characters, behaviors, understand how to speak or communicate well, and understand how to dress appropriately. place and place. conditions, adjusting the placement of expressions and emotions while in the work environment. In addition, internships are also very important for universities, because they can be the basis of a cooperative relationship between universities and agencies, through the delivery of positive images from both parties, and can create a work program that can be collaborated.

After doing an internship at the Sub-Department of Tourism and Creative Economy of East Jakarta I got a lot of very valuable things, such as:

1. I can adapt, socialize, and also tolerate to understand the diversity of character, behavior, and mindset.
2. Gain new experience and knowledge about the real workplace and how to do it working in a team.
3. Understand the procedures and technical implementation of cultural arts performances, as well as office administration in government agencies, especially in the field of Cultural Utilization.
4. Find out that Department of Culture DKI Jakarta is very important to help develop the creativity of artists, oversee the cultural assets of DKI Jakarta, and also preserve the original culture of Jakarta by appearing at every event or festival to introduce the public.

5.2 Suggestion

I have done an internship program at the DKI Jakarta Culture Office in the period April - June 2022. I gained a lot of experience during the internship period. I gain experience, so I can know the barriers and benefits of internship activities. There are some suggestions that I can give, which might help the next student to carry out the internship program well. The suggestions are:

1. Students must choose an internship that is in accordance with the study program taken at the university to make it easier to apply the theory they have learned, so that it is easier to adapt to the work they are doing.
2. If you find an agency that opens an internship program, then you must submit an internship application as soon as possible at least one month before doing the internship, because each agency has its own quota for the internship program, so the quota for interns is limited.
3. Must have a good manner and attitude, because we bring a positive image from the university.
4. Interns must be active and take the initiative to do work without waiting for orders from superiors. In addition, you must establish communication with the staff so that the results of the work can be optimal, don't be afraid to ask the staff, because remember that all staff will always accompany and help when you have difficulty doing a task, so don't feel insecure or afraid of the work the result is not optimal.
5. Prepare ourselves mentally and physically well to perform the best of us in accomplishing any works given to us.