

CHAPTER II

GENERAL REVIEW

2.1 History of Department of Culture DKI Jakarta

Department of Culture DKI Jakarta has an obligation in holding a government affairs in Culture Sector and part of culture, Such as Traditional Art, History, and Cultural Heritage, Museum. Before Department of Culture DKI Jakarta is organized, the Government was organized the Art Sector Education and Culture Area Office in DKI Jakarta. This is the predecessor of Department Of Culture DKI Jakarta Establishment.



Figure 2.1 Department of Culture Logo

In 2001 based on Government Decision Number 137 year 2001 the name was change to be Department of Culture & Museum. And then in 2008 based on the Local Regulation number 10 year 2008, Department of Tourism which affiliation with Department of Culture and Museum finally were merge to be Department of Tourism & Culture.

Along with the revision about birocration in Central level or Region, Government Organization Structure of DKI Jakarta also changes. Based on the

Region Regulation Number 2 Year 2019, revision to local regulation number 5 year 2016 about the establishment and regional device of DKI Jakarta formation, Department of Culture independently established with organization and Working Procedure as like written in the Government Regulation number 149 year 2019. Based on DKI Jakarta Government Regulation number 149 year 2019 about Department of Culture DKI Jakarta Management Organization, Department of Culture has an obligation to held the Government affairs in Culture Sector and Cultural sub affairs, Traditional art, History, Culture Heritages, and Museum.

2.2 Vision and Mission of Department of Culture DKI Jakarta

2.2.1 Vision of Department of Culture DKI Jakarta

Jakarta develop country, everlasting and cultured which the citizens are involved to realize politeness, justice and prospirety for all.

2.2.2 Mission of Department of Culture DKI Jakarta

1. Making Jakarta to be a save city, healty, smart, cultured, with increasing family value and giving a creativity media from leadership which involving, moving, and humanity.
2. Making Jakarta to be a city that can developing the public prospirety from adding more Job Vacancy, Stability, and affordability of primary necessary, increasing social justice, speed up in building the infrastructure, easiness investation and business, and spatial management repairment.

3. Making Jakarta be a state apparatus which create, faithful, serving, and completing any city problem and citizens, efectively Integrity
4. Make Jakarta a sustainable city with development and a living system that strengthens the carrying capacity of the environment and social.
5. Making Jakarta to be a dynamic capital city as a symbol of Indonesia Development which have Justice, nationality, and diversity symbol.

2.3 Legal Basis Department of Culture DKI Jakarta

1. Law of the Republic of Indonesia Number 17 of 2003 concerning State Finance (State Gazette of the Republic of Indonesia of 2003 Number 47, Supplement to the Gazette of the Republic of Indonesia Republic of Indonesia, Number 4287);
2. Law of the Republic of Indonesia Number 25 of 2004 concerning the System National Development Planning (State Gazette of the Republic of Indonesia 2004 Number 104, Supplement to the State Gazette of the Republic of Indonesia Number 4421);
3. Law of the Republic of Indonesia Number 29 of 2007 concerning Governance Province of the Special Capital Region of Jakarta as the Capital of the Unitary Republic of Indonesia Indonesia (State Gazette of the Republic of Indonesia Year 2007 Number 93, Supplement State Gazette of the Republic of Indonesia Number 4744);
4. Law of the Republic of Indonesia Number 11 of 2010 concerning Cultural Conservation (State Gazette of the Republic of Indonesia of 2010 Number

130, Supplement to the Gazette of the Republic of Indonesia Republic of Indonesia Number 5168);

5. Law of the Republic of Indonesia Number 23 of 2014 concerning Governance Region (State Gazette of the Republic of Indonesia of 2014 Number 244, Supplement) State Gazette of the Republic of Indonesia Number 5587) as already several times amended, most recently by Law Number 9 of 2015 concerning Secon Amendments, on Law Number 23 of 2014 concerning Regional Government (State Gazette of the Republic of Indonesia of 2015 Number 58, Supplement to the Gazette of the Republic of Indonesia Number 5679);
6. Law of the Republic of Indonesia Number 5 of 2017 concerning the Advancement of Culture (State Gazette of the Republic of Indonesia of 2017 Number 104, Supplement to the State Gazette of the Republic of Indonesia Number 6055);
7. Government Regulation of the Republic of Indonesia Number 66 of 2015 concerning Museums (State Gazette of the Republic of Indonesia of 2010 Number 195);
8. Regulation of the Minister of Home Affairs of the Republic of Indonesia Number 86 of 2017 concerning Procedures for Planning, Control and Evaluation of Regional Development, Procedures Evaluation of Draft Regional Regulations on Long-Term Development Plans Regions and Regional Medium-Term Development Plans, and Procedures for Changes Regional Long Term Development Plan, Long Term Development Plan

Regional Medium, and Local Government Work Plans (State Gazette of the Republic of Indonesia) Indonesia Year 2017 Number 1312);

9. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 85 Year 2013 concerning Minimum Service Standards in the Arts (State Gazette of the Republic of Indonesia year 2013 Number 973);
10. DKI Jakarta Provincial Regulation Number 4 of 2015 concerning Preservation Betawi Culture (Provincial Gazette of the Special Capital Region of Jakarta Year 2015 Number 104);
11. DKI Jakarta Provincial Regulation Number 1 of 2018 concerning Plans Regional Medium-Term Development of DKI Jakarta Province in 2017-2022;
12. DKI Jakarta Provincial Regulation Number 2 of 2019 concerning Amendments to Regional Regulation Number 5 of 2019 concerning the Establishment and Composition of Devices the Province of the Special Capital Region of Jakarta;
13. Regulation of the Governor of the Province of the Special Capital Region of Jakarta Number 149 of 2019 concerning the Organization and Work Procedures of the Culture Service; and
14. Governor Regulation Number 229 of 2016 concerning the Implementation of Preservation Betawi culture.

2.4 Position, Task and Function

Task and Function

1. Preparation and implementation of strategic plans, working plans and budget working plans of the Cultural Needs;
2. Implementation of Official Budget Implementation Data;
3. Formulation of policies, business processes, standards and procedures of the Service;
4. Implementation of policies, business processes, standards and procedures of the Service;
5. Implementation of management, guidance and preservation of culture;
6. Implementation of cultural studies and development;
7. Implementing the development of domestic and foreign cultural relations;
8. Implementation of cultural promotion;
9. Implementation of the implementation of appreciation of cultural affairs;
10. Implementation of the granting of proposals for the determination of cultural heritage;
11. Implementation of the development of actors, communities and cultural institutions;
12. Implementation of facilitation of certification of cultural actors;
13. Implementation of the development of customary institutions;
14. Implementation of community arts development;
15. Implementation of regional local history development;
16. Implementation of the establishment, management and development of cultural heritage;

17. Implementation of the provision of recommendations for the conservation, arrangement and utilization of cultural heritage buildings;
18. Implementation of museum management;
19. Implementation of supervision and control of permits in the field of culture;
20. Implementation of cultural data and information management;
21. Implementation of the provision, administration, use, maintenance and maintenance of infrastructure and facilities in cultural affairs;
22. Implementation of coordination, monitoring, evaluation, reporting and accountability of the department;
23. Implementation of the secretariat of the Cultural Service; and
24. Implementation of other functions conferred by the Governor and/Regional Secretary;

2.4.1 Department of Culture Position, Task, and Function

Position

1. The Head of Department, has the following duties:
 - a. Lead and coordinate the implementation of the duties and functions of the Department of Culture ;
 - b. Coordinate the implementation of the duties and functions of the Secretariat, Fields, Service Tribes and Functional Position Groups;
 - c. Carry out coordination and cooperation with SKPD/UKPD and/or government/private agencies in the context of carrying out the duties and functions of the Department of Culture; and

d. Report and account for the implementation of the duties and functions of the the Department of Culture to the Governor of DKI Jakarta Province.

2. The Secretariat is placed under and responsible with the Head of the Department of Culture, The Secretariat,the following functions are:

- a. Coordination and preparation of materials for strategic plans of work plans and work plans and budgets of the Department;
- b. Coordinating the implementation of the Department budget implementation documents;
- c. Preparation of Strategic Plans, Work Plans and Budgets of the Office in accordance with the scope of their duties and functions;
- d. Implementation of official budget implementation documents in accordance with the scope of their duties and functions;
- e. Formulation of policies, business processes, standards and procedures of the service in accordance with the scope of its duties and functions;
- f. Implementation of policies, business processes, standards and procedures of the Service in accordance with the scope of its duties and functions;
- g. Financial management, staffing and Regional Property of the Department;
- h. Home management, administration, administration, management, archives and public relations of the Department;
- i. Implementation of coordination of the implementation of tasks and functions of work units in the Department;
- j. Coordinating the completion of follow-up examination results and/or supervision;

- k. Implementation of coordination, monitoring, evaluation and reporting and accountability of duties and functions of the service in accordance with the functions and scope of its duties;
- l. Implementation of other official duties and functions assigned by the Head of Department.

3. The Cultural Protection Division has the task of organizing the preparation of the formulation, implementation, guidance, monitoring, evaluation and reporting of policies in the cultural environment, The Division of Cultural Protection, the following functions are :

- a. Formulation of strategic plans, work plans, work plans and budgets according to the scope of duties and functions;
- b. Implementation of the Office Budget Implementation Document in accordance with the scope of duties and functions;
- c. Formulation of policies, business processes, standards and procedures of the Office in accordance with the scope of duties and functions;
- d. Implementation of policies, business processes, standards and procedures of the Office in accordance with the scope of duties and functions;
- e. Implementation of cultural protection;
- f. Implementation of the protection, development and utilization of museums;
- g. Implementation of inventory, security, maintenance, rescue, and publication of cultural affairs;
- h. Implementation of supervision and control of cultural values, cultural heritage, history and museums;

- i. Implementation of coordination, monitoring, evaluation, reporting and accountability for the implementation of the duties and functions of the Office in accordance with the scope of duties and functions; and
- j. Implementation of duties and other official functions assigned by the Head of Department.

4. Cultural Development Division, is a working unit of the Department of Culture in the implementation of cultural management, led by a Head of Division, Cultural Development Division is placed under and responsible with the Head of the Department, with the task to carrying out guidance, monitoring, evaluation and reporting of policies in the cultural environment, Cultural Development Division, the following functions are:

- a. Preparation of Strategic Plans, Work Plans, Work Plans and Budgets of the Office in accordance with the scope of their duties and functions;
- b. Implementation of the Dinas Budget Implementation Document in accordance with the scope of its duties and functions;
- c. Formulation of policies, business processes, standards and procedures of the Department in accordance with the scope of its duties and functions;
- d. Implementation of coordination in the field of cultural development;
- e. Implementation of management and development of cultural development;
- f. Implementation of supervision and control of the implementation of cultural development;

- g. Implementation of coordination, monitoring, evaluation, reporting and accountability for the implementation of the duties and functions of the Office in accordance with the scope of duties and functions; and
- h. Implementation of duties and other official functions assigned by the Head of Department.

5. The Cultural Utilization environment is led by a Head of Field, domiciled under and responsible to the Head of Department, with the main task of carrying out guidance, monitoring, evaluation and reporting of policies in the field of culture, Cultural Utilization Division, the following functions are :

- a. Preparation of Strategic Plans, Work Plans, Work Plans and Service Budgets in accordance with the scope of their duties and functions;
- b. Implementation of the Dina Budget Implementation Document in accordance with the scope of its duties and functions;
- c. Formulation of policies, business processes, standards and srosedurs of the Dinas in accordance with the scope of their duties and functions;
- d. Implementation of policies, business processes, standards and procedures of the Service in accordance with the scope of its duties and functions;
- e. Implementation of coordination in the field of cultural utilization;
- f. Implementation of management and development of cultural utilization;
- g. Implementation of supervision and control of the implementation of cultural utilization;

- h. Implementation of coordination, monitoring, evaluation, reporting and accountability for the implementation of the duties and functions of the Office in accordance with the scope of duties and functions; and
- i. Implementation of duties and other official functions assigned by the Head of Department.

6., Cultural Development Division following functions are :

- a. Preparation of Strategic Plans, Work Plans, and Work Plans and Budgets of the Office in accordance with the scope of their duties;
- b. Implementation of the Department Budget Implementation Document in accordance with the scope of its duties;
- c. Formulation of policies, business processes, standards and procedures of the Department in accordance with the scope of its duties;
- d. Implementation of policies, business processes, standards and procedures of the Service in accordance with the scope of its duties;
- e. Implementation of coordination in the field of cultural development;
- f. Implementation of cultural management and development;
- g. Implementation of supervision and control of the implementation of cultural development;
- h. Implementation of coordination, monitoring, evaluation and reporting in accordance with the scope of its duties and functions;
- i. Implementation of coordination, monitoring, evaluation, reporting and accountability of the implementation of the duties and functions of the Service in accordance with the scope of its duties; and

- j. Implementation of other official duties and functions assigned by the Head of Department.

7. The Sub-Department of City Culture has the task of assisting the Department in carrying out some government affairs in the field of culture in the fields of culture, traditional arts, cultural heritage and museums in the city, Sub-Department of City Culture following functions are :

- a. Preparation of Strategic Plans, Work Plans, Work Plans and Budgets, Departments in accordance with the scope of duties and functions;
- b. Implementation of the Office Budget Implementation Documents in accordance with the scope of duties and functions;
- c. Formulation of policies, business processes, standards and procedures for Sub-Department of City;
- d. Implementation of the policies, business processes, standards and procedures of the Sub-Department of City;
- e. Implementation of culture, traditional arts, history, cultural heritage, museums;
- f. The City area under the authority of the Sub-Department of City; Implementation of monitoring and evaluation of the implementation of culture, traditional arts, history, cultural heritage, museums in the City area under the authority of the Tribe Sub-Department of City;
- g. Implementation of the secretariat of the City Service Office;
- h. Implementation of coordination, monitoring, evaluation, reporting and accountability;

- i. Implementation of the duties and functions of the in accordance with the scope of duties and duties;and Implementation of duties and other official functions assigned by the Head of Department.

2.4.2 Organization Chart Department of Culture DKI Jakarta

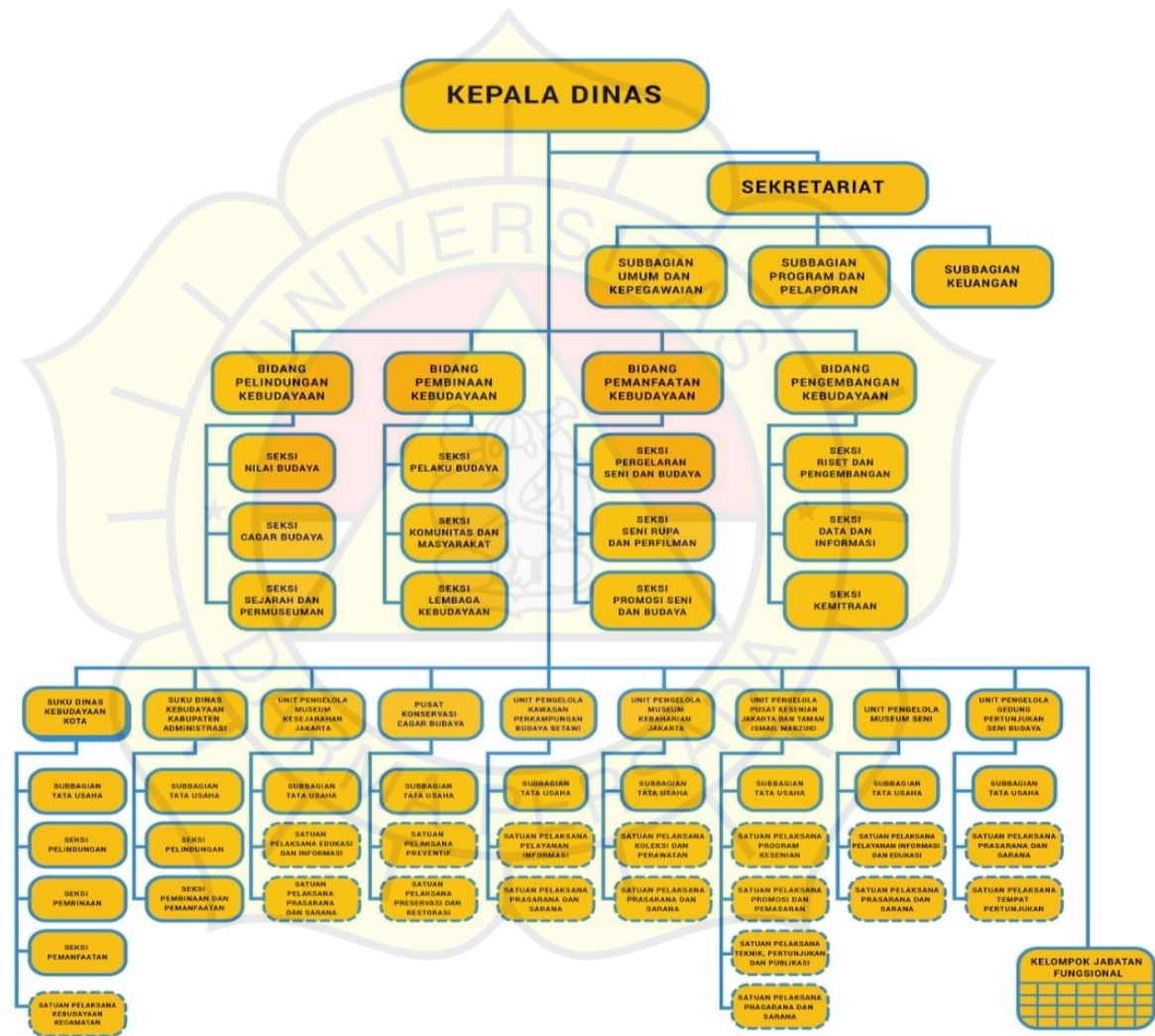


Figure 2.2 Organization Chart Department of Culture DKI Jakarta