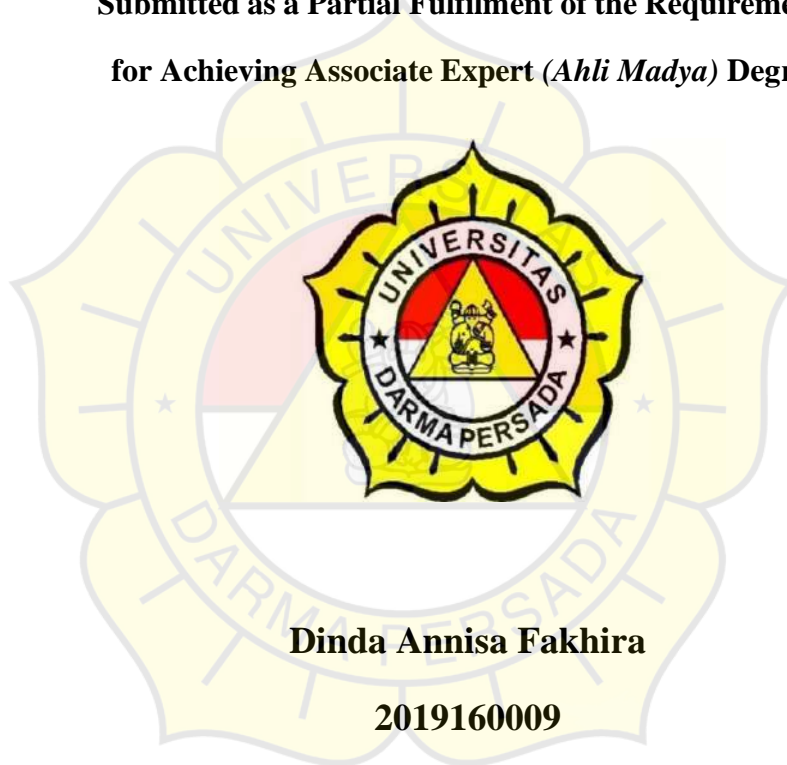


**THE INTERNSHIP REPORT**  
**IN AGENCY FOR LANGUAGE**  
**DEVELOPMENT AND CULTIVATION**

**Daksinapati Barat IV Street, Rawamangun, East  
Jakarta**

**Submitted as a Partial Fulfilment of the Requirements  
for Achieving Associate Expert (*Ahli Madya*) Degree**



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**JAKARTA**

**2022**

# APPROVAL PAGE I

## DARMA PERSADA UNIVERSITY

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Month: November

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**APPROVAL PAGE II**  
Internship Report

Agency for Language Development and  
Cultivation  
Secretariat of Agency for Language  
Development and Cultivation

By

Dinda Annisa Fakhira

2019160009

Diploma 3 of English Department  
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Jakarta, December 2022

**Head of Administration Subdivision of the Secretariat of  
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## PREFACE

All praise is merely to The Mightiest Allah SWT for the gracious mercy and tremendous blessing that have been given that enable me to accomplish the internship at Agency for Language Development and Cultivation which lasts for a month and can finish writing this internship report.

The internship and internship report are several requirements needed to achieve a Diploma III English degree / Associate's degree and certificate. This report couldn't be done without guidance, help, and support from many people.

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3. Head of Faculty of Language and Culture Darma Persada University  
Mrs. Dr. Diah Madubrangti, S.S., M.Si.
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11. All the parties that I couldn't write in here, who helped me finish this internship report.

I realize this internship report is still far from perfection. In that case, constructive criticism and suggestions from readers are highly expected. Finally, I hope this report can be useful for anyone who reads it.

Jakarta, December 2022

Dinda Annisa Fakhira

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